



Monitoring & Evaluation (M&E) and Collaborative, Learning, and Adapting (CLA) Coordinator

School-to-School International (STS) is a nonprofit organization based in Pacifica, California, USA, committed to improving the lives and learning of girls and boys worldwide through thoughtful research, practice, and partnerships. For more than a decade, we have partnered with individuals, government ministries, nongovernmental organizations, private foundations, and research institutions to improve the quality of children's learning through educational research and integrated support solutions for children in primary school. We have worked in more than 30 countries across the globe providing assistance in research and evaluation, curriculum and training, and policy and planning.

Role: The newly awarded Transforming Teacher Education is a five-year project funded by the United States Agency for International Development (USAID) and implemented in partnership with Florida State University. Its aim is to strengthen the capacity of Zambia's pre-service teacher training institutions to improve student learning outcomes. The project will focus on aligning pre-service education with current, evidence-based practices in primary school and in-service education programs. School-to-School International is seeking a Monitoring & Evaluation (M&E) and Collaborative, Learning, and Adaptive (CLA) Coordinator to join the team in its Lusaka-based office. The responsibilities of the M&E and CLA Coordinator may include, but are not limited to, the following bullets.

Responsibilities:

- Design and implement the monitoring, evaluation, and learning activities for all project activities
- Maintain strong relationships with key stakeholders and development partners, and lead data sharing events and workshops
- Lead the implementation and revisions to the Activity Monitoring Evaluation and Learning Plan
- Develop, present, and disseminate tools, materials, and intervention-related research
- Setup a system to track activities and project-wide indicators
- Design tools, train data collectors, coordinate data collections, and use data to inform indicators and project implementation
- Incorporate all project data into master database and manage database maintenance and updates
- Develop connections with existing data collection and management systems

- Manage the project's CLA approach to ensure the project responds and adapts to incoming data and adheres to the USAID CLA approach
- Contribute to quarterly and annual reports and presentations
- Ensure that all M&E and CLA activities and reporting adhere to donor requirements
- Other duties as assigned by supervisor

Qualifications:

- Advanced degree in social sciences or other relevant discipline
- At least five years of experience doing M&E or CLA work on donor-funded projects in the education sector
- Experience leading the design and implementation of M&E systems for U.S. government-funded projects
- Proven record of successful tools development for indicator tracking
- Strong quantitative and analytical skills and ability to articulate technical information clearly to both technical and non-technical audiences
- Familiar with USAID CLA approach and proven record of successful learning from the approach
- At least three years of experience facilitating trainings, workshops, round table discussions, etc.
- Excellent report writing and communication skills, including oral presentations
- Experience coordinating teams to collect data and using technology or different platforms
- Ability to learn new project management software
- Strategic thinker with the ability to see the big picture and make links throughout project activities.
- Experience with teacher training preferred
- Excellent interpersonal communication skills
- Multitasking with the ability to successfully juggle competing priorities
- Strong verbal and oral communication skills
- Fluency in English

Please submit a resume/CV and cover letter describing your interest and qualifications to info@sts-international.org no later than November 15, 2020 with the subject line "M&E CLA Coordinator."

School-to-School International is an equal employment opportunities (EEO) employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, disability status, protected veteran status, gender identity, sexual orientation, or any other characteristic protected by applicable law.